

Bartlett City Board of Education		4002
Descriptor Term: TUTORING	Descriptor Code: Instructional Services	Issue Date: 06/23/2014
	Rescinds:	Revised:

- 1 1. The system does not maintain a list of tutors who seek employment.
- 2 2. No District aide, teacher, or administrator shall recommend a tutor by name to any
- 3 parent of a student enrolled in Bartlett City Schools.
- 4 3. If a Bartlett City Schools student is in need of individual tutoring, the student's
- 5 teacher must receive Principal approval prior to communicating such need to the
- 6 student's parent. After receiving Principal's approval, the student's teacher may
- 7 recommend additional individualized instruction to supplement the student's
- 8 classroom instruction.
- 9 4. Prior to recommending outside help for students who may benefit from additional
- 10 individualized instruction, all teachers shall pursue every avenue available to give
- 11 a student the help he/she requires. A list of students for whom tutors are
- 12 recommended will be submitted to the Director of Teaching and Learning by the
- 13 principal.
- 14 5. School facilities may not be used for private profit, and Bartlett City Schools
- 15 personnel may not enter into agreements to tutor students for a fee if such students
- 16 attend the school to which the employee is assigned.¹

¹ T.C.A. §49-5-1003